

Capital Improvements Program Committee – Site Visit
August 11, 2010

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

Minutes of August 11, 2010
Site Visit – Moultonborough Highway Garage

Members Present: Kim Dubuque, Chair; Alan Ballard; Peter Jensen; Jane Fairchild; Barbara Rando; Richard Brown; Dan Merhalski.

Absent: Joel Mudgett, Heidi Davis.

Town Staff Present: Scott Kinmond, Road Agent

Chairman Kim Dubuque called the Capital Improvements Program Committee (CIPC) Site Visit to order at 9:08 am.

The committee members met with Road Agent Scott Kinmond and discussed several aspects of his operations and capital needs. The Committee specifically inquired about the vehicle fleet and the life expectancy and costs in relation to the vehicle replacement plan and shared usage between Town departments and the Schools.

The Committee also discussed space needs and the possibility of a future expansion of the Highway Garage to add two additional bays for indoor storage of vehicles and maintenance operations.

Also discussed were the potential repairs needed for all Town Operated buildings under the Facilities and Grounds category of the Road Agent's duties. Within this heading, the group discussed possible roof repairs to the Transfer Station and the ongoing issue of settling at the Public Safety Building.

Maintenance of the Town's roadways was also discussed with Agent Kinmond agreeing to send the CIPC, through the Town Planner, the current Road Surface Management Schedule (RSMS) for their review, and the costs of maintain the Towns roads and plowing the private roads in the winter.

The committee members thanked Agent Kinmond for his participation and discussion.

The Site Visit was ended at 10:35 am.

Respectfully Submitted,

Daniel Merhalski, Town Planner
Capital Improvements Program Committee, Ex-Officio Member